

MEMORANDUM

TO: Mayor and City Council
THRU: ChaQuias Miller-Thorton, City Manager
FROM: Bernard Kendrick, Special Projects Manager
DATE: July 9, 2024
RE: Special Projects/Public Works/Recreation Departmental Report

The Special Projects Manager respectfully submits the activities of the Public Works, Recreation and Special Projects functions of the City of Pine Lake

Recreation

- New picnic tables have been procured and we are awaiting delivery

Public Works

- Several down trees were attended to during the month
- The Department supported the Juneteenth Celebration
- The Department supported the Fourth of July Celebration
- Cleaned out Eastern Wetlands headwater basin

Special Projects

- Developed Right of Way Utilization Permit packet and associated standards/details
- Additional water sampling plan developed
- Continued ADA requirements evaluations
- City owned buildings evaluations underway
- Established positive water flow into wetlands areas
- Advertisements developed for various projects